

# Summary of the Annual Financial Statement and Trustee Report 2019/20



## Celebrating 150,000<sup>th</sup> Shopmobility Scooter and Wheelchair Hire

On the morning of Saturday 5 October 2019, this huge milestone was achieved when Elaine Whitehall took her mother, Mrs Rita Pike to the shops in Maidenhead. Mrs Pike was the person to hire the 150,000<sup>th</sup> scooter or wheelchair from the Shopmobility Windsor and Maidenhead service since it began on 29 February 1996.

*“Mum was just sat looking at the four walls until we starting using the service in June. Now we’ve got our weekly trips to Maidenhead when we spend quality time together.”*

October 2020

## Summary Financial Report

This financial summary outlines the figures for 2019/20 covering restricted and unrestricted income. Included in these figures, we acknowledge the in-kind gifts of time and resources from volunteers and partners. The full Annual Report and Financial Statement is available from the Main Office.

### Summary Statement of Financial Activities for the year ended 31 March 2020

	2020	2019
<b>INCOMING RESOURCES FROM GENERATED FUNDS</b>		
Voluntary income	158,749	70,442
Incoming resources from charitable activities	481,694	481,689
Other Trading Activities	3,875	1,733
Investment income	2,580	2,074
Other income	3,207	–
<b>TOTAL INCOMING RESOURCES</b>	<b>650,105</b>	<b>555,938</b>
<b>RESOURCES EXPENDED</b>		
Cost of generating funds	4,119	2,108
Charitable activities	608,076	565,971
<b>TOTAL RESOURCES EXPENDED</b>	<b>612,195</b>	<b>568,079</b>
<b>MOVEMENT IN TOTAL FUNDS FOR THE YEAR</b>		
Net movement of funds	37,910	(12,141)
Fund balances at 1 April 2019	244,583	256,724
<b>TOTAL FUNDS AT 31 MARCH 2020</b>	<b>282,493</b>	<b>244,583</b>

### Balance Sheet as at 31 March 2020

	2020	2019
<b>Fixed Assets</b>		
Tangible Assets	94,668	117,361
<b>Current Assets</b>		
Debtors	101,406	88,422
Cash at Bank & in Hand	<u>282,307</u>	<u>234,775</u>
	<b>383,713</b>	<b>323,197</b>
<b>Creditors:</b>		
<b>Amounts falling due within 1 year</b>	<b><u>(95,888)</u></b>	<b><u>(95,975)</u></b>
<b>Net Current Assets</b>	<b><u>287,825</u></b>	<b><u>227,222</u></b>
<b>Total Assets Less Current Liabilities</b>	<b><u>382,493</u></b>	<b><u>344,583</u></b>
<b>Creditors:</b>		
Amounts falling due after <1 year	<b>(15,000)</b>	<b>(15,000)</b>
Provisions for Liabilities	<b><u>(85,000)</u></b>	<b><u>(85,000)</u></b>
<b>Net Assets</b>	<b><u>282,493</u></b>	<b><u>244,583</u></b>
<b>Income Funds</b>		
Unrestricted Funds	216,791	91,140
Designated Funds	<u>65,702</u>	<u>482</u>
	<b>282,493</b>	<b>91,622</b>
Restricted Funds	<u>–</u>	<u>152,961</u>
<b>FUND BALANCES AT 31 MARCH 2020</b>	<b><u>282,493</u></b>	<b><u>244,583</u></b>

## Chair's Foreword

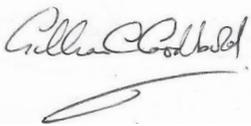
The year covered by this Annual Report, 2019/20, has inevitably been overshadowed by the Coronavirus pandemic which arrived as the year was drawing to a close. Nonetheless 2019-20 brought some memorable events and positive developments, including the Gala Evening and the wonderful donation described elsewhere.

In this year we also said goodbye to our loyal and dedicated Trustee, Jim Sloan, who served the organisation for 30 years. A Board member from the beginning he brought many attributes including that of the perspective of a P2P user, ensuring that the Board knew exactly what it was like, for example, to be the wheelchair user on the tail lift of the minibus. His good humour sustained us through many a difficult time and we miss his contributions to the Board. Thank you Jim!

There were staff changes too, in particular the retirement of John Norris, our long-standing and highly regarded Operations Manager. In his place we welcomed Dave Ross who has undoubtedly proved himself a worthy successor.

Turning to the pandemic, loneliness and isolation are only increasing as it unfolds and we are determined to do our utmost to support those experiencing these devastating conditions. I am proud of the way our staff and volunteers responded, and continue to respond, to the ever changing impact of Covid-19. A response which has been, as ever, most ably led by our CEO, Peter Haley.

Thank you to all our staff, volunteers and supporters for all you have done and continue to do in these difficult times.



Gill Godbold  
Chair of Trustees

## An Annual Review of 2019/20

Normally, annual reviews primarily look back with a little anticipation for the coming year. However, 2020 has been a difficult year in all respects, so in this report we'd like to share news of how we are doing now.

That said, it is easy to forget that People to Places celebrated 30 years of service in October 2019! A fantastic Gala Evening was held in Fredricks Hotel with our Founder, Revd Peter Hudson and sponsored by Donald Reid Group.

In addition, in December 2019, People to Places received an unexpected, and extremely generous donation. The estate of the late Joan Marjorie Tilbrook very kindly donated £80,000 to purchase two new minibuses. Delayed by the pandemic, these vehicles are joining the fleet in next 1 – 2 months.

In case you are worried about People to Places, we are taking a long term perspective. It's probably fair to say that we will need to learn to live with COVID-19 as it will possibly affect our lives for the next couple of years. People to Places are closely following the latest guidance and regulations, we're actively managing the finances and risks, plus we have a fantastic team of people who are highly motivated to provide the best support possible to our users.

Therefore, we wish to reassure you we are taking a cautious approach to PPE, social distancing and cleanliness as we look to stand ready to provide transport and mobility support in the future.

# People to Places

## Our Plans for 2021/22

Our plans for year 2020/21 have inevitably been superseded due to the pandemic. Since April 2020, People to Places has adapted and developed according to changing situations and the need to protect our members, staff/ volunteers and the organisation. As the general uncertainty continues, it is more appropriate to report on achievements so far:

- People to Places continue to offer our normal Dial-a-Ride and Shopmobility services plus shopping and prescription deliveries.
- Two new minibuses are on order and are due to arrive in the winter of 2020/21.
- We have created many new cleaning & social distancing procedures and bought lots of PPE.
- Successful bids have brought grants to make-up for our lost income from fares and fundraising:
  - £97,800 from: the National Lottery Coronavirus Community Support Fund
  - £38,500 from the Social Enterprise Support Fund
  - We've had fantastic help from the Louis Baylis Trust, the Prince Philip Trust Fund, the Berkshire Community Foundation plus individual donations; significantly adding to our financial security.

Due to the pandemic, the Shopmobility Maidenhead move to temporary accommodation has been delayed to early – mid 2021.



Peter Haley  
Chief Executive Officer

## Our Achievements over the Year

	Target for 2019/20	Achieved in 2019/20	Achieved in 2018/19
Passenger Journeys	45,000	29,046	32,186
Scooter Hires	8,600	7,516	7,845
Membership	550	496	513
Carbon Emissions from Diesel	Not set	55.7 tonnes	59.0 tonnes

### Passenger Journeys

The number of passenger journeys undertaken over the year was significantly down due to the pandemic and the long term downward trend in Daycare Centre activities (-43%) and Home to School Transport (-18%). In fact, Dial-a-Ride activities, which includes individuals and community groups, increased by 21%.

### Scooter Hires

The total number of scooter hires experienced a 4.2% decrease over the previous year. This arose from the pandemic (based on the historic data, we lost 260 scooter hires in March); Windsor, including the Royal Windsor Horse Show was significantly down due to bad weather. In fact, Maidenhead had performed better than the previous year despite a major rat infestation.

### Membership

Membership renewals were suspended over lockdown period and the Board of Trustees are giving a free six month extension to all members affected.

## And Thank You!

The past 18 months has demonstrated the fantastic dedication of our staff, volunteers, Trustees and supporters who have contributed to “keeping the wheels turning”. It has been a very challenging period, but we can proudly report that we provided our essential services throughout the lockdown. This was only possible due to the commitment towards the local community by everyone involved. So a heart-felt thanks to everyone who have helped with events, donated time or money or otherwise worked behind the scenes to ensure People to Places continued to deliver.

We are particularly thankful to the following three organisations that provide essential on-going support:-

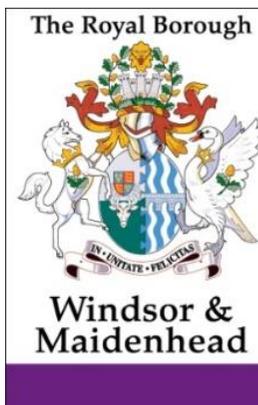
# SEIKO

*Who provide our main office and minibus parking*

## The Louis Baylis

Maidenhead Advertiser CHARITABLE TRUST

*Who provide essential financial support*



*Who give us finance and accommodation support*

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October 2020

Registered Charity No. 1091387  
Company Limited by Guarantee No. 4371133

*The notes in this document form a summary of the achievements of  
People to Places for the year ended 31 March 2020.  
A copy of the full Annual Report and Financial Statement is available from the Main Office.*